

APPLICATION FOR 20__-20__ 100% SECRETARY OR TREASURERS AWARD

In order to receive the 20__-20__ 100% Secretary and/or Treasurers Award, the Club President must complete the following form. A separate form for each office must be approved and signed by the proper District Officers and mailed to the Current District Governor by July 30. The Awards will be presented by the Current District Governor.

Club No. Club Name Date

Secretary or Treasurer's Name _____

Secretary or Treasurer Membership number: _____

20__-20__ 100% Secretary Award

Secretaries will receive 100% Secretary Awards if they complete the following:

- 1. Complete all monthly M-reports **by the 5th** of following month (after Sept)
- 2. Complete the PU-101 **by April 15, current year**
- 3. Complete Monthly/Yearly(no later than July 15th) Activity Reports
- 4. Attend Officers Training in either the current or previous year

Location: _____ Date: _____

PLUS **Two** of the following:

- a. Attend a minimum of 2 Zone Meetings this Lionistic Year.

Dates: _____ and _____

- b. Attend the District Convention in current year
- c. Attend the State Convention in current year

20__-20__ 100% Treasurer Award

Treasurers will receive 100% Treasurer Awards if they complete the following:

- 1. Pay State and International dues on-time
- 2. Have no outstanding balances with International on June 30
- 3. Attend Officers Training in either the current or previous year

Location: _____ Date: _____

PLUS **Two** of the following:

- a. Attend a minimum of 2 Zone Meetings this Lionistic Year.

Dates: _____ and _____

- b. Attend the District Convention in current year
- c. Attend the State Convention in current year

Signature of 20__-20__ Club President Signature of Region or Zone Chairperson

Date Date ____/____/____